

ISOLATION VALVES PRE BID CONFERENCE

Conference Minutes

404 Aviation Boulevard, Redwood "A"

Santa Rosa, CA 95403

Tuesday

March 8, 2016

10:00 AM

WA Attendees: Steve Koldis (SK), Mollie Asay (MA), Brian Paulson (BP), Lisa Consani, Dennis Daly, Jennifer Willits, Jake Spaulding

Planholders/Contractors: Carl Leenders, Ramone Nosha, Diarmaid Foley

Agenda:

1. Introductions – SK
 2. Schedule– SK
 3. Background – SK
 4. Scope of Work– SK
 5. Grant Funding – MA
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Introductions

Water Agency personnel working on this contract were introduced:

- Steve Koldis, Project Engineer
- Dennis Daly, Contract Administration
- Brian Paulson, Project Inspector
- Mollie Asay, Grants & Funding Administration
- Lisa Consani, Technical Writer

SK informed attendees they are required to sign in for the pre-bid conference. Provided overview of agenda and the following site visit. Provided hand out with the list of sites that will be visited after the conference.

BP informed attendees they are required to sign again at the last site on the list in Sonoma (Sonoma Tanks) for the mandatory site visit.

Schedule

SK showed the project schedule on screen:

3/8/2016 – Pre-Bid Conference and Site Visit

3/18/2016 – Bidder questions due

3/22/2016 – Issue Addendum

Schedule (con't)

3/29/2016 – Bids due

5/10/2016 – Award project

6/2016 – Notice to Proceed

3/2017 – Substantial Completion

4/20/2017 – FEMA Performance Date

Background

Intent of project is to add butterfly valves to system to minimize uncontrolled releases of potable water in the event of a pipe rupture. Also allows us to better provide water supply to the public.

Water Agency is a wholesale water provider through 90 miles of water transmission system, which services several water retailers in Sonoma County and North Marin, spans known fault lines and is susceptible to rupture and failure in the event of an earthquake. This project provides strategically located isolation valves at 20 separate locations throughout the transmission system.

Slide showing transmission system and fault lines was presented on screen.

Slide showing project locations and water source and storage and booster stations was presented on screen.

Scope of Work

Contractor awarded the project will need to coordinate with Water Contractors and Property Owners.

Referred to Section 01100 of the Project Manual for specific work sequencing.

There is one right-of-way that has not yet been obtained.

Isolated sections of the pipeline will include double line stops and be dewatered. Pipe sizes vary. Install bearing blocks soon before line stops, then line stops, then coupling adapters, and so on.

Shutdown time is limited and service will not be interrupted. Shutdowns affect ability to control reservoir levels.

Contractor Question: “Will pipeline be welded as live?”

SK Response: Yes. See special conditions in welding specification sections.

Grant Funding

\$1.9m is funded by FEMA.

Review of FEMA requirements:

- Strict requirements
- Include required funding documents for FEMA with Envelope B at time of bid. Document 01415 (page 2-3) of Project Manual lists all required funding documents and the time at which they are due.
- Document 01415, Attachment D provides DBE (Disadvantaged Business Enterprise) outreach requirements and instructions.
- Outreach must be documented—even if negative results—and documentation retained for 7 years.
- Contractor is not required to hire DBE firms, but must perform and document the process prior to Bid submittal. Refer to MBDA and SBA websites cited in this Document.
- MBDA website is currently down. If it remains down during required DBE documentation process, print a screenshot of the website showing the message and include it as documentation to show this step was completed.
- Document 00457 of Project Manual offers a DBE (Disadvantaged Business Enterprise) checklist.
- Davis Bacon Act (federal and state wage determination) applies to this project.
- Submit any questions through Bidder questions on Water Agency website.

Contractor Question: "Is funding a 'buy America'?"

MA Response: No, it is not.

Closing

SK and BP provided information on how many, where, and how to meet for mandatory site visits, and mobile contact information in case someone gets lost.

Departed for mandatory site visit.

ISOLATION VALVES PRE BID CONFERENCE

Conference Minutes

404 Aviation Boulevard, Redwood "A"

Santa Rosa, CA 95403

Thursday

March 17, 2016

10:00 AM

WA Attendees: Steve Koldis, Mollie Asay, Brian Paulson, Lisa Consani, Dennis Daly

Planholders/Contractors: Larry Delong, John Munsey, Rick Hernandez, Jeff Maichel, Michele Van Stone for Steve Lydon

Agenda:

1. Introductions – SK
 2. Schedule– SK
 3. Background – SK
 4. Scope of Work– SK
 5. Grant Funding – MA
-

Introductions

Water Agency personnel working on this contract were introduced:

- Steve Koldis (SK), Project Engineer
- Brian Paulson, Project Inspector
- Mollie Asay, Grants & Funding Administration

SK informed attendees they are required to sign in for the pre-bid conference. Provided overview of agenda and the following site visit, and informed attendees they are required to sign again at the last site on the list in Sonoma (Sonoma Tanks) for the mandatory site visit.

Schedule

SK showed the project schedule on screen:

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3/18/2016 – Bidder questions due

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5/10/2016 – Award project

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Schedule (con't)

3/2017 – Substantial Completion

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Background

Intent of project is to add butterfly valves to system to minimize uncontrolled releases of potable water in the event of a pipe rupture. Also allows us to better provide water supply to the public.

Water Agency is a wholesale water provider through 90 miles of Water transmission system, which services several water retailers in Sonoma County and North Marin, spans known fault lines and is susceptible to rupture and failure in the event of an earthquake. This project provides strategically located isolation valves at 20 separate locations throughout the transmission system.

Slide showing transmission system and fault lines was presented on screen.

Slide showing project locations and water source and storage and booster stations was presented on screen.

Contractor Question: “Will there be a bypass in place?”

SK Response: No bypass is needed.

Scope of Work

Contractor awarded the project will need to coordinate with Water Contractors and Property Owners.

Referred to Section 01100 of the Project Manual for specific work sequencing.

There is one right-of-way that has not yet been obtained.

Isolated sections of the pipeline will include double line stops and be dewatered. Pipe sizes vary. Install bearing blocks soon before line stops, then line stops, then coupling adapters, and so on.

Shutdown time is limited and service will not be interrupted. Shutdowns affect ability to control reservoir levels.

Contractor Question: “When you weld, is the line live? Have you done that before?”

SK Response: Yes, the line is live, and yes, this has been done before on a prior project. See special conditions in welding specification sections.

Contractor Question: “How long does the concrete need to cure? Not 27 days?”

SK Response: No, not required to cure for 27 days, until it achieves the required strength.

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- Strict requirements
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- Document 01415, Attachment D provides DBE (Disadvantaged Business Enterprise) outreach requirements and instructions.
- Outreach must be documented—even if negative results—and documentation retained for 7 years.
- Contractor is not required to hire DBE firms, but must perform and document the process prior to Bid submittal. Refer to MBDA and SBA websites cited in this Document.
- Solicitation must happen right away
- MBDA website is currently down. If it remains down during required DBE documentation process, print a screenshot of the website showing the message and include it as documentation to show this step was completed.
- Document 00457 of Project Manual offers a DBE (Disadvantaged Business Enterprise) checklist.
- Davis Bacon Act (federal and state wage determination) applies to this project.
- Submit any questions through Bidder questions on Water Agency website.

Contractor Question: “What do we do if the website is down?”

MA Response: Document your search results by getting a screen shot and printing the negative search results. A screen capture is sufficient proof for the funding agency.

Closing

Provided information on how many, where, and how to meet for mandatory site visits, and mobile contact information in case someone gets lost.

Provided hand out with the list of sites that will be visited after the conference.

Additional questions:

Contractor Question: “Why were these 7 sites selected to visit today?”

SK Response: These sites are deeper onto personal properties. Other sites are accessible from the road.

Contractor Question: “Why is site #6 on the list crossed out?”

SK Response: That site is not accessible at this time; however, still do include it in your bid.

Contractor Question: “Can we coordinate with the property owners? Are they aware of the site visits for bidders?”

SK Response: You will prepare a schedule and from that schedule we will start coordinating with property owners.

Departed for mandatory site visit.