

**OCCIDENTAL COUNTY SANITATION  
DISTRICT**  
**(A Component Unit of the County of Sonoma)**

Independent Auditor's Reports, Management's  
Discussion and Analysis and Basic  
Financial Statements

For the Fiscal Year Ended June 30, 2014

**OCCIDENTAL COUNTY SANITATION DISTRICT  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**TABLE OF CONTENTS**

	<u>Page(s)</u>
<b>Independent Auditor's Report</b> .....	1-2
<b>Management's Discussion and Analysis (Required Supplementary Information)</b> .....	3-8
<b>Basic Financial Statements:</b>	
Statement of Net Position.....	9
Statement of Revenues, Expenses and Changes in Net Position.....	10
Statement of Cash Flows.....	11
Notes to the Basic Financial Statements.....	12-20
<b>Compliance:</b>	
Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> .....	21-22

## **Independent Auditor's Report**

Board of Directors  
Occidental County Sanitation District  
Santa Rosa, California

### **Report on the Financial Statements**

We have audited the accompanying basic financial statements of the Occidental County Sanitation District (the "District"), a component unit of the County of Sonoma, California, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. This responsibility includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the District as of June 30, 2014, and the changes in financial position and cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Local partnership. Global solutions.*

**Independent Auditor's Report (continued)**

***Other Matters – Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated September 30, 2014, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grants and agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

*PricewaterhouseCoopers LLP*

Petaluma, California  
September 30, 2014

## **Management's Discussion and Analysis**

**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

As management of the Occidental County Sanitation District (the District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2014. We encourage readers to consider the information presented here in conjunction with the District's financial statements and the accompanying notes to the financial statements.

**Reporting Entity**

The District is managed by the Sonoma County Water Agency (Water Agency), which provides administration, engineering, operational and maintenance services. The District is governed by a Board of Directors, which is the County of Sonoma Board of Supervisors. The District is considered an integral part of the County's reporting entity, resulting in the District's financial statements being included in the County's Comprehensive Annual Financial Report.

Please refer to the definition of the reporting entity within the notes to the financial statements for additional detail.

**Financial Highlights**

*Net Position*

The assets of the District exceeded its liabilities at the close of the most recent fiscal year by \$3,455,021 (*net position*). Of this amount, \$753,127 (*unrestricted net position*) may be used to meet the District's ongoing obligations to citizens and creditors.

*Revenues and Contributions*

The District recognized total revenues and capital contributions of \$1,246,233 during the fiscal year ended June 30, 2014. This amount includes \$487,383 in operating revenues, \$158,850 of nonoperating revenues consisting of investment earnings totaling \$8,850 and contributions from the Water Agency towards the District's operations of \$150,000. The District also received a capital contribution from the Water Agency in the amount of \$600,000 for design of a new recycled water storage reservoir.

*Expenses*

The District incurred expenses totaling \$2,345,994 for the fiscal year ended June 30, 2014. This amount represents operating expenses related to the collection, treatment, disposal, and reclamation of effluent, totaling \$1,049,905, along with a \$1,295,714 loss on impairment of capital assets due to abandoning capitalized costs from the wastewater storage and reclamation project. As well, \$375 in expenses towards the District's conservation program were incurred.

*Change in Net Position*

The District recorded an operating loss of \$562,522 for the fiscal year ended June 30, 2014 in addition to net nonoperating expenses totaling \$1,137,239. These were partially offset by \$600,000 in capital contributions resulting in a decrease in net position of \$1,099,761.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the District's financial statements. The District's financial statements are comprised of three components: (1) management's discussion and analysis, (2) financial statements, and (3) notes to the basic financial statements.

*Management's Discussion and Analysis*

This section is intended to provide a narrative overview that users need to interpret the financial statements. Management's discussion and analysis also provides analysis of key data presented in the financial statements.

*Financial Statements*

The District is engaged only in business-type activities. The District accounts for its financial activity utilizing fund accounting, specifically enterprise fund accounting, to ensure and demonstrate compliance with finance-related legal requirements. An enterprise fund is a proprietary fund type used to report activities for which a fee is charged to external customers for goods or services provided. The focus of an enterprise fund is the determination of operating income, changes in net position (or cost recovery), financial position, and cash flow. The financial statements presented are the *statement of net position; the statement of revenues, expenses and changes in net position; and the statement of cash flows*.

*Notes to the Financial Statements*

The notes provide additional information that is essential to a full understanding of the data provided in the financial statements.

**Financial Analysis**

Net position may serve over time as a useful indicator of the District's financial position. In the case of the District, assets exceeded liabilities by \$3,455,021 at the close of the most recent fiscal year compared to net position of \$4,554,782 as of June 30, 2013. The \$1,099,761 decrease in net position can be primarily attributed to the District's loss on impairment of capital assets from an abandoned capital project with costs totaling \$1,295,714.

A significant portion of the District's net position (76.7% as of June 30, 2014 compared to 83.7% for June 30, 2013) reflects its net investment in capital assets (e.g., construction in progress and infrastructure). The District uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

*Condensed Statements of Net Position*

	<b>June 30, 2013</b>	<b>June 30, 2014</b>	<b>Percentage Change</b>
Current and other assets	\$ 842,749	\$ 923,640	9.6%
Capital assets, net	3,813,796	2,650,545	-30.5%
<b>Total assets</b>	<b>4,656,545</b>	<b>3,574,185</b>	<b>-23.2%</b>
Current liabilities	101,763	119,164	17.1%
<b>Net position:</b>			
Invested in capital assets	3,813,796	2,650,545	-30.5%
Restricted for conservation	52,844	51,349	-2.8%
Unrestricted	688,142	753,127	9.4%
<b>Total net position</b>	<b>\$ 4,554,782</b>	<b>\$ 3,455,021</b>	<b>-24.1%</b>

A portion of the District's net position (\$51,349) represent resources that are subject to restrictions on how they may be used. The remaining balance of unrestricted net position of \$753,127 may be used to meet the District's ongoing obligations to citizens and creditors. As of June 30, 2014, the District reports positive balances in all of its categories of net position.

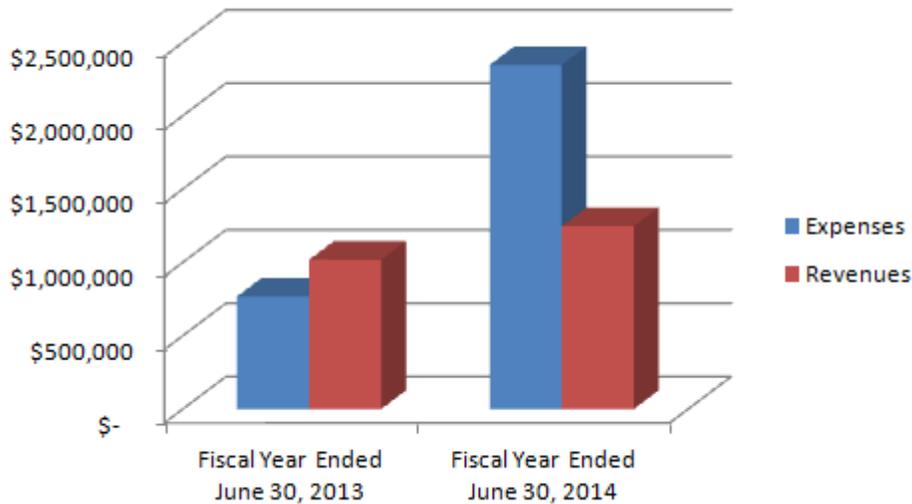
*Condensed Statements of Changes in Net Position*

	<b>Fiscal Year Ended</b>		<b>Percentage</b>
	<b>June 30, 2013</b>	<b>June 30, 2014</b>	<b>Change</b>
Revenues			
Operating revenues	\$ 462,083	\$ 487,383	5.5%
Nonoperating revenues	125,075	158,850	27.0%
<b>Total revenues</b>	<b>587,158</b>	<b>646,233</b>	<b>10.1%</b>
Expenses			
Services and supplies	624,171	947,853	51.9%
Fiscal agent fees and legal services	3,282	3,616	10.2%
Depreciation	139,872	98,436	-29.6%
Conservation program	125	375	200.0%
Loss on impairment of capital assets	-	1,295,714	-
<b>Total expenses</b>	<b>767,450</b>	<b>2,345,994</b>	<b>205.7%</b>
Income / (Loss) before capital contributions	(180,292)	(1,699,761)	842.8%
Capital contributions	430,580	600,000	39.3%
Increase / (Decrease) in net position	250,288	(1,099,761)	-539.4%
<b>Net position, beginning of year</b>	<b>4,304,494</b>	<b>4,554,782</b>	<b>5.8%</b>
<b>Net position, end of year</b>	<b>\$ 4,554,782</b>	<b>\$ 3,455,021</b>	<b>-24.1%</b>

**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

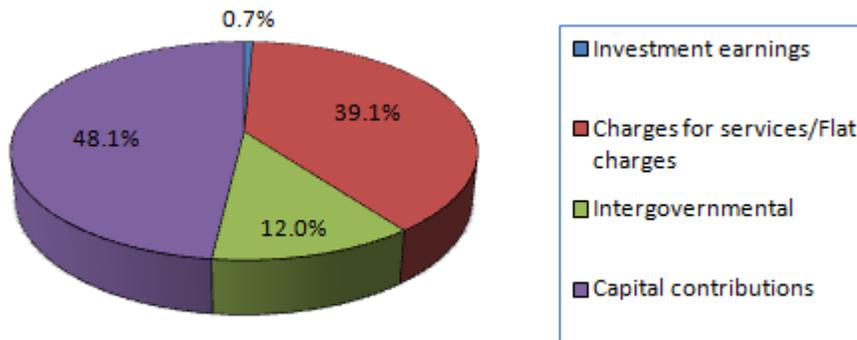
The District's net position decreased by \$1,099,761 during the fiscal year ended June 30, 2014 compared to an increase of \$250,288 during the fiscal year ended June 30, 2013. Intergovernmental revenues include funding received from the Water Agency totaling \$150,000 in order to allow the District to meet its ongoing operating expenses, along with an additional \$600,000 from the Water Agency for design of a new recycled water storage reservoir.

*Expenses and Revenues*



Total expenses for the District increased by \$1,578,544 to \$2,345,994 for the fiscal year ended June 30, 2014 due primarily to the abandoned wastewater and storage and reclamation project and the associated recognition of a loss on impairment of capital assets. Services and supplies expenses increased by \$323,682 from the prior year primarily due to work on new feasibility options for the abandoned project noted above. Additional increases to services and supplies costs were incurred for lateral replacement, lift station maintenance, treatment plant operations, and lab services.

*Revenues by Source*

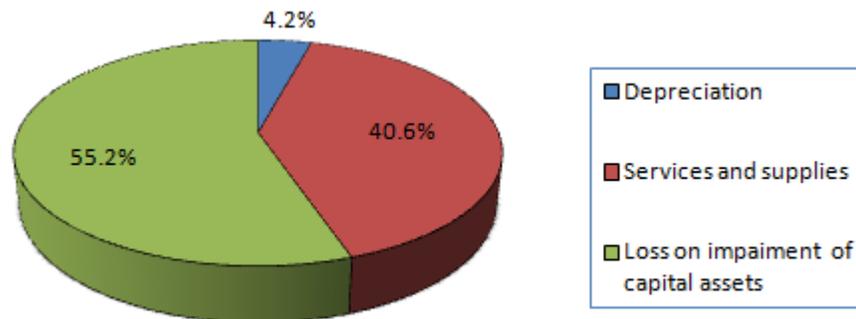


**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

*Revenues by Source (continued)*

Revenues and capital contributions for the fiscal year ended June 30, 2014 totaled \$1,246,233, an increase of \$228,495 from the preceding fiscal year revenues of \$1,017,738. The increase in revenues is due primarily to higher contributions received by the District from the Water Agency (an increase of \$200,000). The rate based charges for services, which represent sewer service charges collected through the tax rolls, represented 39.1% of the District's total revenue and increased by \$25,300 due primarily to a 6.0% increase in the sewer service fee rate. Investment earnings increased from the preceding year by \$3,775. Intergovernmental revenues of \$150,000 representing 12.0% of District revenues were received from the Water Agency towards operating costs.

*Expenses by Function*



Total expenses for the District for the fiscal year ended June 30, 2014 totaled \$2,345,994. The District's write off of previously capitalized costs due to the abandonment of the wastewater treatment and storage project totaled \$1,295,714 (55.2% of total expenses). Costs associated with the collection, treatment, and disposal of effluent represent 40.6% of the District's costs. Annual depreciation expense on capital assets represents \$98,436 (4.2%) of total expenses. Conservation program expenses totaled \$375 for the fiscal year ended June 30, 2014.

**Capital Assets**

The District's investment in capital assets as of June 30, 2014, amounts to \$2,650,545 (net of accumulated depreciation).

	June 30, 2013	June 30, 2014	% Change
Intangible assets	\$ -	\$ 279	100.0%
Construction in progress	1,208,192	44,992	-96.3%
Buildings and improvements	3,931,872	-	-100.0%
Infrastructure	-	3,931,872	100.0%
Machinery and equipment	41,118	139,224	238.6%
Accumulated depreciation	(1,367,386)	(1,465,822)	7.2%
<b>Total</b>	<b>\$ 3,813,796</b>	<b>\$ 2,650,545</b>	<b>-30.5%</b>

Additional information on the District's capital assets can be found in Note D of the financial statement footnotes.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS (UNAUDITED)  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Next Year's Budget and Rates**

Budgeted gross expenses for the District for the fiscal year ending June 30, 2015 have decreased by \$1,648,928 (49.2%) for a total of \$1,705,672. The major components of the decrease in budgeted expenses are decreases in planned transfers to finance construction and decreases in budgeted operations and maintenance related expenses. The decrease in the construction fund is due to appropriation from the fiscal year ended June 30, 2014 for loss on fixed assets associated with the abandonment of the wastewater storage and reclamation project.

The following table presents a comparison of the final budget for the fiscal year ended June 30, 2014 and the proposed budgeted expenses for the District for the fiscal year ending June 30, 2015.

	<b>Fiscal Year Ended June 30, 2014</b>	<b>Fiscal Year Ending June 30, 2015</b>	<b>Increase / (Decrease)</b>	<b>Percentage Change</b>
Operations	\$ 1,851,600	\$ 1,405,672	\$ (445,928)	-24.1%
Construction	1,503,000	300,000	(1,203,000)	-80.0%
<b>Total</b>	<b>\$ 3,354,600</b>	<b>\$ 1,705,672</b>	<b>\$ (1,648,928)</b>	<b>-49.2%</b>

The sewer service fees were adjusted for the 2014/15 budget year by virtue of a Board approved increase of 6.5%.

The following table illustrates the sanitation service rates and estimated equivalent single dwellings for the District.

	<b>Fiscal Year Ended June 30, 2014</b>	<b>Fiscal Year Ending June 30, 2015</b>	<b>Percentage Change</b>
Rate per Equivalent Single-Family Dwelling	\$ 1,783	\$ 1,899	6.5%
Number of Equivalent Single-Family Dwellings	276	273	-1.1%

**Request for Additional Information:**

This financial report is designed to provide a general overview of the District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Sonoma County Auditor-Controller-Treasurer-Tax Collector's Office, ATTN. Fiscal Division, 585 Fiscal Drive, Room 100, Santa Rosa, CA 95403.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2014**

**Assets**

Current assets:

Cash and investments	\$	708,840
Accounts receivable		45,212
Restricted cash and investments:		
Restricted for conservation program		51,349
<hr/>		
Total current assets		805,401
<hr/>		

Noncurrent assets:

Accounts receivable, noncurrent portion		118,239
Capital assets not being depreciated:		
Intangible assets		279
Construction in progress		44,992
Capital assets, net of accumulated depreciation:		
Infrastructure		2,478,954
Machinery and equipment		126,320
<hr/>		
Total capital assets (net of accumulated depreciation)		2,650,545
<hr/>		
Total noncurrent assets		2,768,784
<hr/>		
Total assets		3,574,185
<hr/>		

**Liabilities**

Current liabilities:

Accounts payable and accrued expenses		119,164
<hr/>		
Total liabilities		119,164
<hr/>		

**Net Position**

Net investment in capital assets		2,650,545
Restricted for conservation		51,349
Unrestricted		753,127
<hr/>		
Total net position	\$	3,455,021
<hr/>		

The notes to the basic financial statements are an integral part of this statement.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

<b>Operating revenues</b>	
Flat charges	\$ 471,764
Charges for services	15,619
<hr/>	
Total operating revenues	487,383
<hr/>	
<b>Operating expenses</b>	
Services and supplies	947,853
Fiscal agent fees and legal services	3,616
Depreciation	98,436
<hr/>	
Total operating expenses	1,049,905
<hr/>	
Operating loss	(562,522)
<hr/>	
<b>Nonoperating revenues (expenses)</b>	
Investment earnings	8,850
Conservation expenses	(375)
Intergovernmental - Sonoma County Water Agency	150,000
Loss on impairment of capital assets	(1,295,714)
<hr/>	
Total nonoperating expenses, net	(1,137,239)
<hr/>	
Capital contribution:	
Capital contributed from other governments - Sonoma County Water Agency	600,000
<hr/>	
<b>Decrease in net position</b>	<b>(1,099,761)</b>
<hr/>	
<b>Net position - beginning of year</b>	<b>4,554,782</b>
<hr/>	
<b>Net position - end of year</b>	<b>\$ 3,455,021</b>
<hr/>	

The notes to the basic financial statements are an integral part of this statement.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
STATEMENT OF CASH FLOWS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**CASH FLOWS FROM OPERATING ACTIVITIES**

Receipts from customers	\$ 483,817
Payments to Sonoma County Water Agency	(705,375)
Payments to suppliers	(144,574)
<b>Net cash used in operating activities</b>	<b>(366,132)</b>

**CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES**

Intergovernmental revenue	150,000
Conservation program outlays	(375)
<b>Net cash provided by noncapital financing activities</b>	<b>149,625</b>

**CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES**

Purchase of capital assets	(314,518)
Capital contributed from other governments - Sonoma County Water Agency	600,000
<b>Net cash provided by capital and related financing activities</b>	<b>285,482</b>

**CASH FLOWS FROM INVESTING ACTIVITIES**

Interest received on pooled cash and investments	8,850
<b>Net increase in cash and cash equivalents</b>	<b>77,825</b>
<b>Cash and cash equivalents - beginning of year</b>	<b>682,364</b>
<b>Cash and cash equivalents - end of year</b>	<b>\$ 760,189</b>

**Reconciliation to the statement of net position:**

Cash and cash equivalents	\$ 708,840
Restricted cash and cash equivalents	51,349
<b>Cash and cash equivalents</b>	<b>\$ 760,189</b>

**RECONCILIATION OF OPERATING LOSS TO NET CASH  
USED IN OPERATING ACTIVITIES**

Operating loss	\$ (562,522)
Adjustments to reconcile operating loss to net cash used in operating activities:	
Depreciation	98,436
Change in assets and liabilities:	
Increase in accounts receivable	(3,566)
Increase in accounts payable and accrued expenses	101,520
<b>Net cash used in operating activities</b>	<b>\$ (366,132)</b>

**Non-cash investing, capital and financing activities:**

Capital assets acquired through accounts payable	\$ 14,239
Reduction in capital assets due to impairments recognized	1,295,714

The notes to the basic financial statements are an integral part of this statement.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note A. Defining the Financial Reporting Entity**

The Occidental County Sanitation District (the District) is managed by the Sonoma County Water Agency (the Water Agency), which provides engineering, administration, operational, and maintenance services. The District is a distinct legal entity from the Water Agency and was formed by action of the Sonoma County Board of Supervisors. The District is responsible for maintaining and operating the local sanitation collection systems, pump stations, and treatment plants.

*Component Unit Reporting*

The District is governed by a Board of Directors (the Board) which is the County of Sonoma (the County) Board of Supervisors. The exercise of this oversight responsibility causes the District to be an integral part of the County's reporting entity. Therefore, the District's financial statements are also included in the County's Comprehensive Annual Financial Report as a blended component unit.

**Note B. Summary of Significant Accounting Policies**

The District conforms to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. A summary of significant accounting policies is included below.

*Measurement Focus, Basis of Accounting, and Financial Statement Presentation*

The District uses a proprietary (enterprise) fund to account for its activities. An enterprise fund may be used to report any activity for which a fee is charged to external users for goods or services. Enterprise funds are required for any activity whose principal external revenue sources meet any of the following criteria: (1) issued debt is backed solely by fees and charges, (2) the cost of providing services for any activity (including capital costs such as depreciation or debt service) must be legally recovered through fees or charges, or (3) if the government's policy is to establish activity fees or charges designed to recover the cost of providing services.

The District's financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. All assets and liabilities associated with the operation of the District are included on the statement of net position. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note B. Summary of Significant Accounting Policies (continued)**

*Measurement Focus, Basis of Accounting, and Financial Statement Presentation (continued)*

Proprietary funds distinguish operating from nonoperating revenues and expenses. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the District are flat charges and charges for services. Operating expenses for the District include expenses relating to the collection, treatment, disposal, and reclamation of effluent as well as administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

*Cash and Investments*

The District's cash and investments are pooled with the Treasurer of Sonoma County. The Treasurer also acts as a disbursing agent for the District. The fair value of the investments in the pool is determined quarterly. Realized and unrealized gains or losses and interest earned on pooled investments are allocated quarterly to the District based on its respective average daily balance for that quarter in the County Treasury Investment Pool (the Treasury Pool), an external investment pool.

The District applies the provisions of GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and External Investment Pools*, which requires governmental entities to report certain investments at fair value in the statement of net position and recognize the corresponding change in the fair value of investments in the year in which the change occurred. In accordance with GASB Statement No. 31, the District has stated its investment in the Treasury Pool at estimated fair value.

The District applies the provisions of GASB Statement No. 40, *Deposit and Investment Risk Disclosures* – an amendment to GASB Statement No. 3, which requires governmental entities to provide proper footnote disclosures on common deposit and investment risks related to credit risk, interest rate risk and custodial credit risk.

For purposes of the statement of cash flows, the District considers all pooled cash and investments as cash and cash equivalents because the Treasury Pool is used as a demand deposit account. Restricted cash and investments with a maturity of three months or less when purchased are also treated as cash and cash equivalents.

*Accounts Receivable*

Accounts receivable consists of uncollected fees for sanitation services and flat charges as of June 30, 2014. Flat charges are established annually by the Board and are billed through the County's property tax system. The District does not record an allowance for uncollectible receivables as it deems all receivables as fully collectible.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note B. Summary of Significant Accounting Policies (continued)**

*Capital Assets*

Capital assets (including infrastructure and intangible assets) are stated at cost or estimated historical cost. Donated capital assets are recorded at estimated fair value on the date of donation. Capital assets are defined by the District as assets with an estimated useful life in excess of one year and an initial, individual cost of more than \$5,000. Depreciation has been provided, excluding construction in progress, using the straight-line method over estimated useful lives ranging from 3 to 50 years. Infrastructure assets are generally estimated to have useful lives ranging from 30 to 50 years.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

*Intangible Assets*

Intangible assets are stated at cost or estimated historical cost. Intangible assets for the District consist of temporary and permanent easements. Temporary easements are defined by the District as any temporary easement acquired during the course of a project that, by agreement, will expire upon the completion of a project, and has an estimated useful life in excess of 1 year. Temporary easements are amortized using the straight line method over the duration of the easement. Permanent easements, including dedicated easements, are stated at cost, estimated historical cost, or fair value and are not amortized.

*Deferred outflows/inflows of resources*

In addition to assets, the statement of net position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The District did not have any items that qualified for reporting in this category as of June 30, 2014.

In addition to liabilities, the statement of net position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District did not have any items that qualified for reporting in this category as of June 30, 2014.

*Net Position*

Net position represents the difference between assets and liabilities. Net investment in capital assets consists of capital assets, net of accumulated depreciation. Net position is reported as restricted when there are limitations imposed on its use, either through enabling legislation adopted or through external restrictions imposed by creditors, grantors, laws or regulation of other governments. At June 30, 2014, the District has \$51,349 restricted for the District's conservation program.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note B. Summary of Significant Accounting Policies (continued)**

*Budget and Budgetary Accounting*

The Board adopts a budget annually to be effective July 1<sup>st</sup> for the ensuing fiscal year for the District. The general manager of the Water Agency is authorized to transfer budgeted amounts of the District except for transfers between major expense classes or transfers between capital assets and operating expenses. Such transfers require approval by the County Administrator and/or the Board.

*Intergovernmental Revenues*

Intergovernmental revenues represent contributions from the Water Agency for operations, capital projects, and for the District's conservation program.

*Use of Estimates*

The preparation of financial statements requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**Note C. Cash and Investments**

The District follows the practice of pooling cash and investments with the County Treasurer. The Investment Oversight Committee has regulatory oversight for all monies deposited into the Treasury Pool.

Interest income earned on pooled cash and investments is allocated quarterly based on the average daily balance of the District during the quarter.

*Investment Guidelines*

The District's pooled cash and investments are invested pursuant to investment policy guidelines established by the Treasurer and approved by the Board. The objectives of the policy are, in order of priority: safety of capital, liquidity and maximum rate of return. The policy addresses the soundness of financial institutions in which the Treasurer will deposit funds, types of investment instruments as permitted by the California Government Code, and the percentage of the portfolio that may be invested in certain instruments with longer terms to maturity.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note C. Cash and Investments (continued)**

*Investment Guidelines (continued)*

Permitted investments include the following:

- U.S. Treasury and Federal Agency securities
- Bonds and notes issued by local agencies
- Registered state warrants and municipal notes and bonds
- Negotiable certificates of deposit
- Bankers' acceptances
- Commercial paper
- Medium-term corporate notes
- Local Agency Investment Fund (State Pool) deposits
- Repurchase agreements
- Reverse repurchase agreements
- Securities lending agreements
- Mutual funds and Money market mutual funds
- Collateralized mortgage obligations
- Collateralized time deposits
- Joint powers agreement
- Investment Trust of CA. (Caltrust)

A copy of the County Investment Policy is available upon request from the Treasurer at 585 Fiscal Drive, Room 100, Santa Rosa, California, 95403.

As of June 30, 2014 the fair value of the District's cash and investments was \$760,189 which includes an unrealized gain fair value adjustment of \$6,081. Funds are held in the Treasury Pool managed by the Treasurer, which is not rated by credit rating agencies, and had a weighted average maturity of 791 days as June 30, 2014. The credit rating and other information regarding specific investments maintained in the Treasury Pool as of June 30, 2014 are disclosed in the County's Comprehensive Annual Financial Report.

*Interest Rate Risk*

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity its fair value is to changes in market interest rates. One of the ways that the County Treasurer manages the District's exposure to interest rate risk is by purchasing a combination of shorter term and longer term investments, and by timing cash flows from maturities so that a portion of the portfolio is maturing, or coming close to maturity, evenly over time, as necessary, to provide the cash flow and liquidity needed for operations.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note C. Cash and Investments (continued)**

*Custodial Credit Risk*

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the County's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits and securities lending transactions:

- The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by depository regulated under state law. The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.
- The California Government Code limits the total of all securities lending transactions to 20% of the fair value of the investment portfolio.

Investments in external investment pools and in open-end mutual funds are not exposed to custodial credit risk. As of June 30, 2014, all of the District's investments were in the Treasury Pool and, are therefore, not exposed to custodial credit risk.

*Credit Risk*

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The Treasury Pool does not have a credit rating. The District follows the County's policy to purchase investments with the minimum ratings required by the California Government Code. The credit ratings of investments held and other information regarding the Treasury Pool for the fiscal year ended June 30, 2014 are disclosed in the County's Comprehensive Annual Financial Report.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note D. Capital Assets**

Capital asset activity for the fiscal year ended June 30, 2014 was as follows:

	July 1, 2013	Increases	Decreases	Transfers & Reclassification	June 30 2014
Capital Assets, not being depreciated:					
Intangibles	\$ -	\$ 279	\$ -	\$ -	\$ 279
Construction in progress	1,208,192	132,514	(1,295,714)	-	44,992
Total capital assets, being depreciated, net	1,208,192	132,793	(1,295,714)	-	45,271
Capital assets being depreciated:					
Buildings and improvements	3,931,872	-	-	(3,931,872)	-
Infrastructure	-	-	-	3,931,872	3,931,872
Machinery and equipment	41,118	98,106	-	-	139,224
Less accumulated depreciation for:					
Buildings and improvements	(1,360,934)	-	-	1,360,934	-
Infrastructure	-	(91,984)	-	(1,360,934)	(1,452,918)
Machinery and equipment	(6,452)	(6,452)	-	-	(12,904)
Total capital assets, being depreciated, net	2,605,604	(330)	-	-	2,605,274
Total capital assets, net	\$ 3,813,796	\$ 132,463	\$ (1,295,714)	\$ -	\$ 2,650,545

During the fiscal year ended June 30, 2014, the district reclassified as infrastructure its collection and treatment systems which were previously classified as buildings and improvements. Depreciation expense amounted to \$98,436 for the fiscal year ended June 30, 2014.

The District reported a \$1,295,714 expense during the fiscal year ended June 30, 2014 for a loss on impairment from the wastewater storage and reclamation project which was abandoned when the District was unable to acquire viable property to complete the project as planned.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note E. Related Party Transactions**

The District is a special district under the Board of Supervisors, and as such, has the same board members as the County. Both the District and the Water Agency are component units of the County, and therefore, are considered related parties.

The District is managed by the Water Agency, which provides administration, engineering, operational, and maintenance services. The District does not incur any payroll expenses. The Water Agency allocates overhead costs to the District via the use of an overhead rate charged on labor applicable to the District. The overhead rate is reviewed periodically by management to determine its appropriateness. The District paid \$705,375 to the Water Agency for administrative support during the fiscal year ended June 30, 2014.

During the year ended June 30, 2014, the District received funding from the Water Agency to allow the District to meet its operating and construction expenses. The total funding received by the District amounted to \$750,000 for the fiscal year ended June 30, 2014.

**Note F. Commitments and Contingencies**

*Pending Litigation, Claims, and Assessments*

A Cease and Desist enforcement order (CDO) adopted by the North Coast Regional Quality Control Board (NC Regional Board) against the District and the Water Agency remains outstanding pending completion of capital improvements for the District's facility. The enforcement order requires the District to construct a compliance project to address historical discharge permit violations. The compliance project has changed several times since the enforcement order was issued due to financial and political reasons. The compliance project is to upgrade the treatment plant to tertiary treatment with the ability to discharge into Dutch Bill Creek during the designated discharge season. The CDO compliance project is estimated to cost \$4.9 million. The District is currently preparing a preliminary design and environmental documents for the CDO compliance project.

The NC Regional Board has issued a new Administrative Civil Liability (ACL) order in July of 2014 with mandatory minimum penalties of \$57,000. The settlement discussions have begun and will likely result in the District carrying out a compliance project which will cost more than the value of the mandatory minimum penalties. It is too early to predict the cost for the District to participate in an ACL compliance project.

*Other Regulatory Matters*

The District is subject to Section VII of the Endangered Species Act. Section VII requires that all affected agencies, including the District, consult with fish and wildlife officials before performing any work which might disrupt or harm any endangered or threatened species or their habitat. This Act increases the possibility of threatened litigation from various environmental groups and individuals. The District is also subject to Section X of the Endangered Species Act which deals with habitat conservation planning.

**OCCIDENTAL COUNTY SANITATION DISTRICT  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2014**

**Note G. Risk Management**

The District is exposed to various risks of loss related torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District is covered by the County's self-insurance program, which is accounted for in the County's Risk Management Internal Service Fund. The District is covered under this program for general liability, auto liability, public employees' performance/dishonesty and property insurance.

The County maintains a self-insured retention of \$1,000,000 per occurrence for general and automobile liability. Excess liability coverage is maintained through participation in the California State Association of Counties, Excess Insurance Authority (CSAC-EIA). Limits of this coverage are \$25,000,000.

The County also maintains public employee faithful performance/employee dishonesty coverage through a joint-purchase program provided by National Union Fire Insurance Company and administered by CSAC-EIA with limits of \$10,000,000 and a \$25,000 deductible.

The County maintains "All Risk" property insurance including flood and earthquake through participation in the CSAC-EIA Property Insurance Program. Limits of coverage are \$600,000,000 per occurrence for All Risk, \$300,000,000 for flood and \$80,000,000 per occurrence for earthquake. Deductibles for these perils are \$50,000 per occurrence.

The County of Sonoma is permissibly self-insured for workers' compensation for its employees and volunteers. Excess workers' compensation coverage is obtained through participation in the CSAC-EIA.

The District pays an annual premium to the County for this insurance coverage. Settled claims have not exceeded this coverage for any of the past three fiscal years.

**Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit  
of Financial Statements Performed in Accordance with  
*Government Auditing Standards***

**Independent Auditor's Report**

Board of Directors  
Occidental County Sanitation District  
Santa Rosa, California

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Occidental County Sanitation District (the "District"), a component unit of the County of Sonoma, California which comprise the statement of net position as of June 30, 2014, the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the notes to the financials statements, and have issued our report thereon dated September 30, 2014.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

*Local partnership. Global solutions.*

**Report on Internal Control Over Financial Reporting  
and on Compliance and Other Matters Based on an Audit  
of Financial Statements Performed in Accordance with  
*Government Auditing Standards* (continued)**

**Independent Auditor's Report (continued)**

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

We noted certain other matters that we reported to management of the District in a separate letter dated September 30, 2014.

*PricewaterhouseCoopers*

Petaluma, California  
September 30, 2014