

# SONOMA COUNTY WATER AGENCY

## FY 16-17 BUDGET REQUEST

### *INTERNAL SERVICE FUNDS*

#### TABLE OF CONTENTS

	<u>Page</u>
<b>Budget Section Summary</b>	1
<b>Equipment Fund</b>	
Summary of Revenues and Expenditures	2
Equipment Rental Summary	3
Character Justification	4
Statement of Special Fund Activity	6
<b>Facilities Fund</b>	
Summary of Revenues and Expenditures	7
Character Justifications	9
Statement of Special Fund Activity	12
<b>Power Resources Fund</b>	
Summary of Revenues and Expenditures	13
Character Justifications	15
Statement of Special Fund Activity	18

**FY 2016-17 BUDGET**  
**SUMMARY OF REVENUES AND EXPENDITURES**

54005-L15

**Fund: EQUIPMENT FUND**  
**Fund/Department ID: 54005-33050100**

Sub-Object No. and Title	Adopted 2015-16	Requested 2016-17	Difference	Percent Change
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**REVENUES:**

**USE OF MONEY**

44002 (1700) Interest on Pooled Cash	\$7,800	\$4,500	(\$3,300)	(42.31%)
44102 (1850) Rent - Equipment	2,317,400	2,196,520	(120,880)	(5.22%)
<b>Subtotal Use of Money</b>	<b>\$2,325,200</b>	<b>\$2,201,020</b>	<b>(\$124,180)</b>	<b>(5.34%)</b>

<b>TOTAL REVENUES</b>	<b>\$2,325,200</b>	<b>\$2,201,020</b>	<b>(\$124,180)</b>	<b>(5.34%)</b>
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**EXPENDITURES:**

**SERVICES AND SUPPLIES**

51061 (6140) Maintenance - Equipment	300,000	300,000	0	0.00%
51226 (6570) Consulting Services	6,250	0	(6,250)	(100.00%)
51244 (6589) Permits/License/Fees	1,500	1,500	0	0.00%
51401 (6820) Rents& Leases-Equipment	5,000	5,000	0	0.00%
51803 (6540) Other Contract Services	0	30,000	30,000	N/A
51917 (6523) District Operations Chgs	850,000	875,000	25,000	2.94%
51921 (7206) Equipment Usage Charges	48,000	60,000	12,000	25.00%
52111 (6400) Office Supplies	2,000	2,000	0	0.00%
52141 (6880) Minor Equipment/Small Tools	14,000	14,000	0	0.00%
52142 (6890) Computer Equip/Accessories	8,000	8,000	0	0.00%
52143 (6889) Software/Licensing Fees	8,000	8,000	0	0.00%
52061 (7201) Fuel/Gas/Oil	500,000	500,000	0	0.00%
<b>Subtotal Services and Supplies</b>	<b>\$1,742,750</b>	<b>\$1,803,500</b>	<b>\$60,750</b>	<b>3.49%</b>

**OTHER CHARGES**

53402 (7980) Depreciation Expense	\$689,944	\$849,635	\$159,691	23.15%
53401 (7981) Amortization Expense	26,000	25,665	(335)	(1.29%)
<b>Subtotal Other Charges</b>	<b>\$715,944</b>	<b>\$875,300</b>	<b>\$159,356</b>	<b>22.26%</b>

**FIXED ASSETS**

19820 (8560&74) Machinery & Equipment	\$20,000	\$20,000	\$0	0.00%
19822 (8573) Mobile Equipment	800,000	800,000	0	0.00%
<b>Subtotal Fixed Assets</b>	<b>\$820,000</b>	<b>\$820,000</b>	<b>\$0</b>	<b>0.00%</b>

<b>TOTAL EXPENDITURES</b>	<b>\$3,278,694</b>	<b>\$3,498,800</b>	<b>\$220,106</b>	<b>6.71%</b>
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<b>TOTAL NET COST</b> <i>(Expenditures Minus Revenues)</i>	<b>\$953,494</b>	<b>\$1,297,780</b>	<b>\$344,286</b>	<b>36.11%</b>
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**FY 2016-17 BUDGET**  
**EQUIPMENT RENTAL SUMMARY**

Equipment Fund/Rent - Equipment                      **Number:      54005-44102**

	<u>Fund</u>	<u>Description</u>	<u>Account</u>	<u>FY 16-17 Amount</u>
<b><u>Charges From :</u></b>	54005	Equipment Fund	Various	\$2,196,520
<b><u>Charges To :</u></b>	14015	General Fund	51921	\$180,000
	14030	Sustainability-Renewable Energy	7206	4,200
	44205	Water Transmission	51921	600,000
	44250	Storage Facilities	Various	0
	44260	Common Facilities	Various	0
		Generator and Pumps		200,000
	14105	Zone 1A Laguna Mark West	51921	235,000
	14110	Zone 2A Petaluma	51921	75,000
	14115	Zone 3A Valley of the Moon	51921	7,200
	14120	Zone 5A Lower Russian River	51921	6,000
	14125	Zone 7A North Coast	51921	1,440
	14130	Zone 8A South Coast	51921	2,880
	44105	Russian River Projects	51921	7,300
	44110	Recycled Water fund	51921	1,500
	14135	Warm Springs Dam	51921	35,000
	54010	Facilities Fund	51921	70,000
	54015	Power Resources	51921	1,000
	44405	Sea Ranch Sani Zone	51921	1,000
	44505	Penngrove Sani Zone	51921	14,000
	44605	Geyserville Sani Zone	51921	17,000
	44705	Airport-Larkfield-Wikiup Sani Zone	51921	130,000
	43101	Occidental CSD	51921	27,000
	432012	Russian River CSD	51921	170,000
	43301	Sonoma Valley CSD	51921	410,000
	43401	South Park CSD	51921	1,000
		<i>Total</i>		<u><u>\$2,196,520</u></u>

Note: Amounts identified are estimates only. All charges to other funds will be made based upon actual usage.

**FY 2016-17 BUDGET**  
**CHARACTER JUSTIFICATION**

**Department - Division:** Sonoma County Water Agency - Internal Service Fund  
**Section Title:** Equipment Fund  
**Character Title:** Use of Money and Property **Character No.:** 54005-33050100-10

**44002 (1700) Interest on Pooled Cash**

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$750,000
Projected Interest Rate	<u>0.60%</u>
Projected/Planned Interest on Pooled Cash	\$4,500

**44102 (1850) Rent-Equipment**

This item records charges for use of Agency fleet and equipment . A rental rate has been established for each vehicle and piece of equipment sufficient to cover maintenance, operation costs and depreciation.

**Character Title:** Services and Supplies **Character No.:** 54005-33050100-85

**5061 (6140) Maintenance - Equipment**

Order No. Various (by Equipment)

This item records parts and various supplies necessary to maintain and repair Agency vehicles.

**51244 (6589) Permits/License/Fees**

This account records the cost of all permits.

**51401 (6820) Rents/Leases - Equip**

Order No. Various

Rents and Leases - Equipment covers the costs of equipment as needed.

**5180 (6540) Other Contract Services**

Order No. 7256A8

This item is for the Maximo agreement

**51917 (6523) District Operations**

Order No. 1935A3

This item records the labor and overhead necessary to maintain and repair Agency vehicles and equipment.

**51921 (7206) Equipment Usage Charge**

Order No. Various

This item is requested to provide funds for equipment usage.

**52111 (6400) Office Supplies**

Order No. Various

Supplies/Expense covers the costs of operational supplies.

**52141 (6880) Minor Equipment /Small Tools**

Order No. Various

This item records the cost of small tools and instruments used for maintenance activities under \$5,000.

**53401 (6890) Computer Equipment/Accessories**

Order No. Various

This item records the cost of computer hardware.

**52143 (6889) Software/Licensing Fees**

Order No. Various

This item records the cost of software.

**52061 (7201) Fuel/Gas / Oil**

Order No. 1934 &1936

This item includes the costs of gas, diesel, and oil for the Agency's vehicle fleet.

**Character Title:** Other Charges **Character No.:** 54005-33050100-75

**53402 (7980) Depreciation Expense**

This item is requested to provide appropriations for depreciation of the Agency's vehicles and equipment. No cash expenditure of funds is made but the full cost of recovery is included in rental rates.

**53401 (7981) Amortization Expense**

This records the amortization of intangible assets.

**Character Title:** Fixed Assets **Character No.:** 54005-33050100-85

**19822 (8573) Mobile Equipment**

**REPLACES**

**FOR**

**COST**

Transit Van w/ mobile office	D428	Construction Management/ Inspections	\$45,000
Vac Con Sewer Cleaning Truck	G401	Maint. Div. Environmental Services	400,000

**FY 2016-17 BUDGET**  
**CHARACTER JUSTIFICATION**

**Department - Division:** Sonoma County Water Agency - Internal Service Fund

**Section Title:** Equipment Fund

F350 SRW Utility Truck	E833	Maintenance Div /Maint Mech Section	50,000
F150 4X4 Ext. Cab Pickup	E854	Water / Wastewater Operations	35,000
Ram Promaster Van w/ electrical shelving package	G390	Electrical/ Instrumentation Section	50,000
F350 DRW Utility Truck w/ lift gate	G386	Electrical/ Instrumentation Section	60,000
F350 DRW Utility Truck w/ crane	G413	Maintenance Div /Maint Mech Section	80,000
F350 SRW Utility Truck	E931	Maintenance Div /Maint Mech Section	50,000

Contingency Vehicle Replacement 30,000

800,000

Sales Tax included

**Total** \$800,000

**19820 (8560 & 8574) Machinery & Equipment**

This item records the cost of shop equipment for maintenance activities.

**FY 2016-17 BUDGET**  
**STATEMENT OF SPECIAL FUND ACTIVITY**

**Department: Sonoma County Water Agency - Internal Service Fund**

**Fund: Equipment Fund**

**Fund/Department ID: 54005-33050100**

DESCRIPTION OF FUND ACTIVITY	Actual FY 14-15	Estimated FY 15-16	Requested FY 16-17
<b>Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting</b> (See Detailed Components Below)	<b>\$1,165,675</b>	<b>\$776,333</b>	<b>\$943,790</b>
<b>Annual Revenues and Expenditures:</b>			
Revenues - Increase fund balance	2,515,696	2,369,879	2,201,020
Expenditures - (Decrease) fund balance	(3,405,565)	(3,066,940)	(3,498,800)
<b>Net Surplus or Deficit</b> - Increase/(Decrease) to fund balance	(889,869)	(697,061)	(1,297,780)
<b>Adjustments to Reserves/Encumbrances:</b>			
Outstanding Encumbrances - Net Change	23,149	148,574	-
Donated Asset	(49,950)	-	-
Unrealized Gains/Loss	8,225		
Depreciation/Amortization	519,103	715,944	875,300
<b>Net Adjustment</b> - Increase/(Decrease) to Fund Balance	500,527	864,518	875,300
<b>Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting</b>	<b>\$776,333</b>	<b>\$943,790</b>	<b>\$521,310</b>
<b>Total Increase/(Decrease) in Fund Balance for Fiscal Year</b> <i>(Difference between Beginning and Ending Balance)</i>	<b>(\$389,342)</b>	<b>\$167,457</b>	<b>(\$422,480)</b>
<b><u>Fund Balance Components at Beginning of FY</u></b>	<b>7/1/14</b>	<b>7/1/15</b>	
Cash	\$1,339,462	\$1,032,164	
Accounts Payable	(83,027)	(107,257)	
Accounts Receivable	80,963	-	
Encumbrances	(171,723)	(148,574)	
<b>Total Beginning Fund Balance</b>	<b>\$1,165,675</b>	<b>\$776,333</b>	