

FY 2013-14 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Section Title: FACILITIES FUND

Section/Index No: 687202

Sub-Object No. and Title	Adopted 2012-13	Requested 2013-14	Difference	Percent Change
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REVENUES:

USE OF MONEY

1700 Interest on Pooled Cash	\$550	\$22,750	\$22,200	4036.36%
1801 Rent - Real Estate	4,190,298	4,348,249	157,951	3.77%
Subtotal Use of Money	\$4,190,848	\$4,370,999	\$180,151	4.30%

ADMINISTRATIVE CONTROL ACCOUNT

4200 ENT - LTD Proceeds	\$0	\$0	\$0	N/A
4209 ENT - LTD Proceeds - Clearing	0	0	0	N/A
4210 Advances	0	0	0	N/A
4219 Advances-Clearing	0	0	0	N/A
Subtotal Administrative Control	\$0	\$0	\$0	N/A

TOTAL REVENUES	\$4,190,848	\$4,370,999	\$180,151	4.30%
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EXPENDITURES:

SERVICES AND SUPPLIES

6040 Communications	\$5,000	\$5,000	\$0	0.00%
6084 Janitorial Supplies	0	1,000	1,000	N/A
6085 Janitorial Services	100,000	140,000	40,000	40.00%
6140 Maintenance - Equipment	0	0	0	N/A
6180 Maintenance - Buildings	300,000	300,000	0	0.00%
6190 Landscape Service	30,000	30,000	0	0.00%
6461 Supplies/Expense	18,000	13,000	(5,000)	(27.78%)
6516 Data Processing Service	2,000	2,000	0	0.00%
6523 District Operations	500,000	500,000	0	0.00%
6540 Contract Services	0	15,000	15,000	N/A
6570 Consultant Services	50,000	50,000	0	0.00%
6820 Rents/Leases-Equipment	0	8,000	8,000	N/A
6840 Rents/Leases-Bldgs/Imp	0	100,000	100,000	N/A
6880 Small Tools/Instruments	7,000	7,000	0	0.00%
7206 Equipment Usage Charge	50,000	50,000	0	0.00%
7320 Utilities	25,000	25,000	0	0.00%
7394 Power	200,000	165,000	(35,000)	(17.50%)
Subtotal Services and Supplies	\$1,287,000	\$1,411,000	\$124,000	9.63%

OTHER CHARGES

7920 Interest	\$440,424	\$401,803	(\$38,621)	(8.77%)
7980 Depreciation	1,059,800	1,093,750	33,950	3.20%
Subtotal Other Charges	\$1,500,224	\$1,495,553	(\$4,671)	(0.31%)

SUMMARY OF REVENUES AND EXPENDITURES

Index No.: 687202

Sub-Object No. and Title	Adopted 2012-13	Requested 2013-14	Difference	Percent Change
<u>FIXED ASSETS</u>				
8510 Buildings/Improvements	\$950,000	\$2,062,415	\$1,112,415	117.10%
<i>Subtotal Fixed Assets</i>	\$950,000	\$2,062,415	\$1,112,415	117.10%
<u>ADMIN CONTROL</u>				
9200 ENT - Principal	\$884,696	\$884,696	\$0	0.00%
9209 ENT - Principal Clearing	(884,696)	(884,696)	0	0.00%
<i>Subtotal Admin Control</i>	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES				
	\$3,737,224	\$4,968,968	\$1,231,744	32.96%
TOTAL NET COST				
<i>(Expenditures Minus Revenues)</i>	(\$453,624)	\$597,969	\$1,051,593	(231.82%)

FY 2013-14 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund

Section Title: Facilities Fund

Character Title: Use of Money and Property

Character No.: 687202-17

1700 Interest on Pooled Cash

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$3,500,000
Projected Interest Rate	<u>0.65%</u>
Projected/Planned Interest on Pooled Cash	\$22,750

1801 Rent - Real Estate

This account records the rental income received for the Agency's General Fund for use of Agency Administrative, Flood Control, and Operations and Maintenance facilities and maintenance facilities at the Airport treatment plant. Rental income will be maintained at a level sufficient to cover facilities operations and maintenance costs, depreciation and debt service. Includes \$557,000 to accumulate fund balance for the payoff payment at 404 Aviation Blvd. due in FY 15-16.

Character Title: Administrative Control Account

Character No.: 687202-42

4200 ENT - LTD Proceeds

No budget for this account is planned in FY 13-14.

4209 ENT - LTD Proceeds - Clearing

This is the clearing account for sub-object 4200.

Character Title: Services and Supplies

Character No.: 687202-60

6040 Communications

Order No. Various

This item covers costs for the telephone system repairs.

6084 Janitorial Supplies

Order No. 516

This item is requested to provide funds for cleaning and household supplies. The increase is due to additional supplies needed for the new service center.

6085 Janitorial Services

Order No. 516

This item is requested to provide funds for custodial services for the Agency's Administration building, O&M Center and Airport treatment plant. The increase is due to services required for the new service center.

6180 Maintenance - Buildings

Order No. 516

Maintenance - Buildings covers all maintenance costs of the Agency's administrative office complex and the maintenance building at the Airport treatment plant.

6190 Landscape Service

Order No. 516

Landscape Service covers the cost of grounds and landscape maintenance at the administrative complex.

FY 2013-14 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund

Section Title: Facilities Fund

6461 Supplies/Expense Order No. Various

Supplies/Expense covers the costs of operational supplies.

6516 Data Processing Service Order No. Various

This item provides fund for data processing services as needed.

6523 District Operations Order No. Various

This item is requested to provide funds to charge salary and benefits for staff assigned to projects that deal with the Administration building at 404 Aviation Blvd., 204 Concourse-O&M Center, and Service Center.

6540 Contract Services Order No. Various

This account reflects the cost for various miscellaneous outside services.

6570 Consultant Services Order No. TBD

This item is requested to provide appropriations for consultant services for the Water Smart Demonstration Project.

6820 Rents/Leases-Equipment
 This account covers of the of rental equipment as needed to maintain various facilities.

6840 Rents/Leases-Bldgs/Imp
 This account reflects the cost of lease expense to ALW Sanitation Zone for the Service Center Building.

6880 Small Tools/Instruments Order No. Various
 This item records the cost of small tools and instruments used for maintenance activities under \$5,000.

7206 Equipment Usage Charge Order No. Various
 This item is requested to provide funds for equipment usage.

7320 Utilities Order No. 516
 This item includes the costs of water at the Agency's College Avenue complex, the maintenance building at the Airport treatment plant and 1315 Airport Blvd. O&M Center.

7394 Power Order No. Various
 This item includes the costs of gas and electric at the Agency's College Avenue complex, the maintenance building at the Airport treatment plant and 1315 Airport Blvd. O&M Center.

Character Title: Other Charges **Character No.:** 687202-75

7920 Interest
 This account reflects the interest expense on the loan to purchase the Administrative facility at 404 Aviation Blvd. and the O&M facility at 204 Concourse.

7980 Depreciation
 This item is requested to provide appropriations for depreciation of the Agency's Administrative Offices and the maintenance facilities at the Airport treatment plant. No cash expenditure of funds is made.

Character Title: Fixed Assets **Character No.:** 687202-85

6510 Buildings/Improvements

FY 2013-14 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Internal Service Fund
Section: Facilities Fund
Index No.: 687202

DESCRIPTION OF FUND ACTIVITY	Actual FY 11-12	Estimated FY 12-13	Requested FY 13-14
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting (See Detailed Components Below)	\$1,580,831	\$845,202	\$1,056,920
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	4,233,715	5,647,087	4,370,999
Expenditures - (Decrease) fund balance	(4,387,462)	(7,328,726)	(4,978,968)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	(153,747)	(1,681,639)	(607,969)
Adjustments to Reserves/Encumbrances:			
Outstanding Encumbrance - Net Change	688,176	-	-
9200 Enterprise - Principal-Capital Lease	(809,141)	(846,074)	(884,696)
Capital Interest	(534,577)	-	-
Loss on Asset/Asset Transfer	7,875	2,271,510	-
Accumulate Final Debt Payment	(557,000)	(557,000)	(557,000)
Change in Capital Lease Payable	(36,932)	-	-
7980 Depreciation	659,717	1,024,921	1,093,750
Net Adjustment - Increase/(Decrease) to Fund Balance	(581,882)	\$1,893,357	(\$347,946)
Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting	\$845,202	\$1,056,920	\$101,005
Total Increase/(Decrease) in Fund Balance for Fiscal Year (Difference between Beginning and Ending Balance)	(\$735,629)	\$211,718	(\$955,915)
<u>Fund Balance Components at Beginning of FY</u>			
	7/1/11	7/1/12	
Cash	\$5,405,579	\$3,777,973	
Cash with Fiscal Agent	98,856	98,863	
Accounts Payable	(759,449)	(193,551)	
Retention Payable	(225,273)	(1,845)	
Interest Payable	(114,126)	(105,726)	
Capital Lease Payable	(809,141)	(846,073)	
Accum 404 Aviation Balloon Payment (GL 311)	(1,114,000)	(1,671,000)	
Encumbrances	(901,615)	(213,439)	
Total Beginning Fund Balance	\$1,580,831	\$845,202	