

FY 2012-13 BUDGET
SUMMARY OF REVENUES AND EXPENDITURES

Section Title: FACILITIES FUND

Section/Index No: 687202

Sub-Object No. and Title	Adopted 2011-12	Requested 2012-13	Difference	Percent Change
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REVENUES:

USE OF MONEY

1700 Interest on Pooled Cash	\$715	\$550	(\$165)	(23.08%)
1801 Rent - Real Estate	3,514,667	4,190,298	675,631	19.22%
Subtotal Use of Money	\$3,515,382	\$4,190,848	\$675,466	19.21%

ADMINISTRATIVE CONTROL ACCOUNT

4200 ENT - LTD Proceeds	\$1,700,000	\$0	(\$1,700,000)	(100.00%)
4209 ENT - LTD Proceeds - Clearing	(1,700,000)	0	1,700,000	(100.00%)
4210 Advances	0	0	0	N/A
4219 Advances-Clearing	0	0	0	N/A
Subtotal Administrative Control	\$0	\$0	\$0	N/A

TOTAL REVENUES	\$3,515,382	\$4,190,848	\$675,466	19.21%
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EXPENDITURES:

SERVICES AND SUPPLIES

6040 Communications	\$5,000	\$5,000	\$0	0.00%
6085 Janitorial Services	80,000	100,000	20,000	25.00%
6180 Maintenance - Buildings	300,000	300,000	0	0.00%
6190 Landscape Service	26,720	30,000	3,280	12.28%
6461 Supplies/Expense	0	18,000	18,000	N/A
6516 Data Processing Service	0	2,000	2,000	N/A
6522 District Services	15,000	0	(15,000)	(100.00%)
6523 District Operations	701,000	500,000	(201,000)	(28.67%)
6570 Consultant Services	50,000	50,000	0	0.00%
6880 Small Tools/Instruments	0	7,000	7,000	N/A
7206 Equipment Usage Charge	50,000	50,000	0	0.00%
7320 Utilities	25,000	25,000	0	0.00%
7394 Power	200,000	200,000	0	0.00%
Subtotal Services and Supplies	\$1,452,720	\$1,287,000	(\$165,720)	(11.41%)

OTHER CHARGES

7920 Interest	\$560,691	\$440,424	(\$120,267)	(21.45%)
7980 Depreciation	659,000	1,059,800	400,800	60.82%
Subtotal Other Charges	\$1,219,691	\$1,500,224	\$280,533	23.00%

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Index No.: 687202

Sub-Object No. and Title	Adopted 2011-12	Requested 2012-13	Difference	Percent Change
<u>FIXED ASSETS</u>				
8510 Buildings/Improvements	\$3,008,500	\$950,000	(\$2,058,500)	(68.42%)
<i>Subtotal Fixed Assets</i>	\$3,008,500	\$950,000	(\$2,058,500)	(68.42%)
<u>ADMIN CONTROL</u>				
9200 ENT - Principal	\$943,906	\$846,074	(\$97,832)	(10.36%)
9209 ENT - Principal Clearing	(943,906)	(846,074)	97,832	(10.36%)
<i>Subtotal Admin Control</i>	\$0	\$0	\$0	N/A
TOTAL EXPENDITURES				
	\$5,680,911	\$3,737,224	(\$1,943,687)	(34.21%)
TOTAL NET COST				
<i>(Expenditures Minus Revenues)</i>	\$2,165,529	(\$453,624)	(\$2,619,153)	(120.95%)

FY 2012-13 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund

Section Title: Facilities Fund

Character Title: Use of Money and Property

Character No.: 687202-17

1700 Interest on Pooled Cash

This account records interest on pooled cash held for the Agency by the County Treasurer's office. Estimated interest is projected based on cash on hand and current interest rate trends.

Estimated Average Cash Balance	\$100,000
Projected Interest Rate	<u>0.55%</u>
Projected/Planned Interest on Pooled Cash	\$550

1801 Rent - Real Estate

This account records the rental income received for the Agency's General Fund for use of Agency Administrative, Flood Control, and Operations and Maintenance facilities and maintenance facilities at the Airport treatment plant. Rental income will be maintained at a level sufficient to cover facilities operations and maintenance costs, and debt service. Includes \$557,000 to accumulate fund balance for the payoff payment at 404 Aviation Blvd. due in FY 14-15.

Character Title: Administrative Control Account

Character No.: 687202-42

4200 ENT - LTD Proceeds

No budget for this account is planned in FY 12-13.

4209 ENT - LTD Proceeds - Clearing

This is the clearing account for sub-object 4200.

FY 2012-13 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund
Section Title: Facilities Fund

Character Title: Services and Supplies **Character No.:** 687202-60

<p>6040 Communications This item covers costs for the telephone system repairs.</p> <p>6085 Janitorial Services This item is requested to provide funds for custodial services for the Agency's Administration building, O&M Center and Airport treatment plant.</p> <p>6180 Maintenance - Buildings Maintenance - Buildings covers all maintenance costs of the Agency's administrative office complex and the maintenance building at the Airport treatment plant.</p> <p>6190 Landscape Service Landscape Service covers the cost of grounds and landscape maintenance at the administrative complex.</p> <p>6461 Supplies/Expense Supplies/Expense covers the costs of operational supplies.</p> <p>6516 Data Processing Service This item provides fund for data processing services as needed.</p> <p>6523 District Operations This item is requested to provide funds to charge salary and benefits for staff assigned to projects that deal with the Administration building at 404 Aviation Blvd. and 1315 Airport Blvd. O&M Center.</p> <p>6570 Consultant Services This item is requested to provide appropriations for consultant services for the Water Smart Demonstration Project.</p> <p>6880 Small Tools/Instruments This item records the cost of small tools and instruments used for maintenance activities under \$5,000.</p> <p>7206 Equipment Usage Charge This item is requested to provide funds for equipment usage.</p> <p>7320 Utilities This item includes the costs of water at the Agency's College Avenue complex, the maintenance building at the Airport treatment plant and 1315 Airport Blvd. O&M Center</p> <p>7394 Power This item includes the costs of gas and electric at the Agency's College Avenue complex, the maintenance building at the Airport treatment plant and 1315 Airport Blvd. O&M Center.</p>	<p>PCAS No. Various</p> <p>PCAS No. 516</p> <p>PCAS No. 516</p> <p>PCAS No. 516</p> <p>PCAS No. Various</p> <p>PCAS No. Various</p> <p>PCAS No. Various</p> <p>PCAS No. TBD</p> <p>PCAS No. Various</p> <p>PCAS No. Various</p> <p>PCAS No. 516</p> <p>PCAS No. Various</p>
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FY 2012-13 BUDGET
CHARACTER JUSTIFICATION

Department - Division: Sonoma County Water Agency - Internal Service Fund

Section Title: Facilities Fund

Character Title: Other Charges

Character No.: 687202-75

7920 Interest

This account reflects the interest expense on the loan to purchase the Administrative facility at 404 Aviation Blvd. and the O&M facility at 204 Concourse.

7980 Depreciation

This item is requested to provide appropriations for depreciation of the Agency's Administrative Offices and the maintenance facilities at the Airport treatment plant. No cash expenditure of funds is made.

Character Title: Fixed Assets

Character No.: 687202-85

8510 Buildings/Improvements

This item is requested to provide appropriations for the Service Center Relocation (\$600,000) and Chlorine Scrubber (\$350,000)

Character Title: Administrative Control Account

Character No.: 687202-92

9200 Ent - Principal

This account reflects the principal payments due on the outstanding loans for the purchase of facilities in the Airport Business Park. Payments are based on the loan amortization schedules.

The following reflects the principal payment history to date:

Administration Building 404 Aviation Blvd. - payments began April 15,2004 and will continue semi-annually until April 2016.

Original Amount of the Loan:	\$8,800,000
Total FY 03-04 through FY 10-11 Principal Payments:	(3,057,894)
FY 11-12 Principal Payment:	(493,282)
Outstanding Loan Amount	\$5,248,824

O&M facility 204 Concourse - payments began March 23, 2009 and will continue semi-annually until September 2023.

Original Amount of the Loan:	\$5,835,000
Total FY 08-09 through FY 10-11 Principal Payments:	(733,280)
FY 11-12 Principal Payment:	(315,858)
Outstanding Loan Amount	\$4,785,862

9209 Principal - Clearing

This is the clearing account for sub-object 9200 Principal.

FY 2012-13 BUDGET
STATEMENT OF SPECIAL FUND ACTIVITY

Department: Sonoma County Water Agency - Internal Service Fund
Section: Facilities Fund
Index No.: 687202

DESCRIPTION OF FUND ACTIVITY	Actual FY 10-11	Estimated FY 11-12	Requested FY 12-13
Undesignated/Unreserved <u>BEGINNING</u> Fund Balance Available for Budgeting (See Detailed Components Below)	\$4,038,236	\$1,580,831	\$54,360
Annual Revenues and Expenditures:			
Revenues - Increase fund balance	6,146,446	5,679,334	4,190,848
Expenditures - (Decrease) fund balance	(7,104,405)	(6,364,616)	(3,737,224)
Net Surplus or Deficit - Increase/(Decrease) to fund balance	(957,959)	(685,282)	453,624
Adjustments to Reserves/Encumbrances:			
Outstanding Encumbrance - Net Change	(846,170)	-	-
9200 Enterprise - Principal-Capital Lease	(773,823)	(943,906)	(846,074)
Capital Interest	(343,473)	-	-
PY CIP Reclass to Operations	397,381	-	-
Accumulate Final Debt Payment	(557,000)	(557,000)	(557,000)
Change in Capital Lease Payable	(35,318)	-	-
7980 Depreciation	658,957	659,717	1,059,800
Net Adjustment - Increase/(Decrease) to Fund Balance	(1,499,446)	(\$841,189)	(\$343,274)
Undesignated/Unreserved <u>ENDING</u> Fund Balance Available for Budgeting	\$1,580,831	\$54,360	\$164,710
Total Increase/(Decrease) in Fund Balance for Fiscal Year (Difference between Beginning and Ending Balance)	(\$2,457,405)	(\$1,526,471)	\$110,350
<u>Fund Balance Components at Beginning of FY</u>	7/1/10	7/1/11	
Cash	\$4,744,179	\$5,405,579	
Cash with Fiscal Agent	855,708	98,856	
Accounts Payable	(53,222)	(759,449)	
Retention Payable	-	(225,273)	
Interest Payable	(122,161)	(114,126)	
Capital Lease Payable	(773,823)	(809,141)	
Accum 404 Aviation Balloon Payment (GL 311)	(557,000)	(1,114,000)	
Encumbrances	(55,445)	(901,615)	
Total Beginning Fund Balance	\$4,038,236	\$1,580,831	