Table 5-1. Agency Notification Requirements

Agency	Event	Verbal Notification	Written Notification	Spill Response Procedures	Agency Contact
North Coast RWQCB (Region 1)	Any spill to surface waters and all spills exceeding 1000 gallons	Call immediately. Provide same information as that required by San Francisco Bay RWQCB.	Submit report within 2 weeks, unless otherwise indicated in NPDES permit. Provide: • reasons for discharge • duration and volume of discharge • steps taken to correct problem • steps to prevent problem from recurring • other agencies notified of event	Determined on a case by case basis using best professional judgement of RWQCB person.	John Short Charles Reed Cathy Goodwin 707.576.2220 707.523.0135-fax During off hours/weekends leave message at phone # above **and** call OES 1.800.852.7550 **RWQCB Address:** 5550 Skylane Blvd., Suite A Santa Rosa, CA 95403
	Spills less than 5 gallons that do not enter surface water	No verbal notification required unless directed otherwise by NPDES permit.	No report required unless directed otherwise by NPDES permit.		
	Spills 5-1000 gallons that do not enter a waterway	Verbal notification required within 24 hours.	Submit report within 1 month or as directed by NPDES permit.		
San Francisco Bay RWQCB (Region 2)	Spill >1000 gallons	Call immediately. Provide: • name • agency • phone number • date & time of occurrence • location • volume & rate of flow • duration • surface water bodies impacted • responding agencies • cause of spill • cleanup actions or repairs taken	Electronically File per San Francisco Bay RWQCB "New Requirements for Reporting of Sanitary Sewer Overflows dated Nov. 15, 2004.	Spills during dry weather: • Post warning signs until County Health Dept. or RWQCB staff authorize sign removal • Contain sewage flow by diverting to nearest sanitary sewer or by removing with vactor truck • Cleanup sewage solids after containing flows • Flush affected area with clean water (does not apply to wet weather spills) • If spill is >10,000 gallons, sample receiving waters upstream and downstream (does not apply to wet weather spills)	Michael Chee 510.622.2333 510.622.2460-fax During off hours/weekends leave message at phone # above **and** call OES 1.800.852.7550 **RWQCB Address:** 1515 Clay St., #1400 Oakland, CA 94612

Table 5-1. Agency Notification Requirements

Agency	Event	Verbal Notification	Written Notification	Spill Response Procedures	Agency Contact
Sonoma County Dept. of Health Services	Sewage spills on private property or that threaten public health and safety	Call immediately. Provide same information as that required by RWQCB.	No report required. Provide copies of the RWQCB report.	Post warning signs, as appropriate to protect public health.	Randy Leach 707.565.3636 Jeff Lewin 707.525.6565 During off hours/weekends leave a message.
Sonoma County Dept. of Emergency Services	Wastewater spills do not require notification of this agency.	None required.	None required.	None required.	Not applicable.
California Dept. of Health Services (DHS)	Spill >1000 gallons	Immediately call OES 1.800.852.7550	Submit written report <u>within 15 days</u>. Provide: • name, address, phone number of incident reporter • name, address, phone number of facility • date, time, and type of incident • type and quantity of material involved • extent of injuries, if any • assessment of actual or potential hazards to human health or the environment • estimated quantity and disposition of recovered material	Specific response procedures are not specified.	George Lincoln 707.576.2764 Janice Oakley 707.576.2006
California Dept. of Fish & Game (DFG)	Any spill directly to waterway or to storm drain leading to waterway	Call immediately. Provide same information as that provided to RWQCB.	Written notification requirements are not specified. As a courtesy, provide copy of written reports provided to RWQCB.	Guidance on specific clean-up procedures is decided on a case by case basis using the best professional judgement of DFG staff.	Bill Cox 707.823.1001 707.944.5512 During off hours/weekends: 916.445.0045

Table 5-1. Agency Notification Requirements

Agency	Event	Verbal Notification	Written Notification	Spill Response Procedures	Agency Contact
California Office of Emergency Services (OES)	Spills >1000 gallons	Call immediately. Provide: • name & phone number • facility name & address • location & type of spill • date & time of spill • substance & quantity of spill • description of what happened • extent of injuries, if any • possible health & environmental hazards	Complete OES Section 304 Follow-up Report.	Notify the following agencies: • Local Emergency Response Agency (911 or Fire Dept.) • Certified Unified Program Agency (CUPA)/Administering Agency (AA), if different from Fire Dept. • CHP, if spill is on highway	OES 1.800.852.7550 CUPA/AA Sofia Galifaro CHP 911
California Highway Patrol (CHP)	Spill on state highway.	Call immediately. Provide same information as that provided to OES.	None required.	None required.	Emergency Dispatch 707.551.4203 Haz Mat Unit 911
US Environmental Protection Agency (EPA)	Sewage spill	Contact appropriate RWQCB.	Contact appropriate RWQCB.	Not applicable.	1.800.300.2193
US Fish & Wildlife Service (USFWS)	Sewage spill	Unknown	Unknown	Unknown	Unknown

Table 5-1. Agency Notification Requirements

Agency	Event	Verbal Notification	Written Notification	Spill Response Procedures	Agency Contact
National Marine Fisheries Service (NMFS)	Sewage spill	Not required	Send an e-mail to: Patrick.Rutten@NOAH.gov • name • agency • phone number • date & time of occurrence • amount of spill		Pat Rutten 707.575.6059

Note: Numerous attempts were made to contact representatives of the US Fish and Wildlife Service. To date, no information regarding the notification requirements of this agency have been provided.

References:

Reports

1. Contingency Planning & Notification Requirements for Accidental Spills and Discharges, Order No. 74-151, 1990.
2. Memo re: Notification & Cleanup Procedures for Sewage Spills, May 3, 1999.
3. California Statute, Title 22-66265.56.

Personal Communications

1. Personal communication with Christopher Helgren, Sonoma County Department of Emergency Services, October 24, 2005.
1. Personal communication with Michael Chee, San Francisco Bay Regional Water Quality Control Board, October 6, 2005.
2. Personal communication with John Short, North Coast Regional Water Quality Control Board, October 3, 2005.
3. Personal communication with Jeff Lewin, Sonoma County Dept. of Health Services, October 6, 2005.
4. Personal communication with Pat McCormack, California Dept. of Fish & Game, October 7, 2005.
5. Personal communication with George Lincoln, California Dept. of Health Services, October 6, 2005.
6. Personal communication with Janet Yokum, US Environmental Protection Agency, October 24, 2005.
7. Personal communication with California Highway Patrol representative R. Cincera, October 24, 2005.
8. Personal communication with Pat Rutten, National Marine Fisheries Service, October 24, 2005.

Internet Sites

1. State Water Resources Control Board Website, www.swrcb.ca.gov
2. North Coast RWQCB Website, www.swrcb.ca.gov
3. San Francisco Bay RWQCB Website, www.swrcb.ca.gov
4. Sonoma County Department of Health Services, www.sonoma-county.org
5. California Office of Emergency Services Website, www.oes.ca.gov.
6. California Department of Health Services Website, www.dhs.cahwnet.gov
7. US Environmental Protection Agency Website, www.epa.gov
8. US Fish & Wildlife Service Website, www.fws.gov/pacific
9. National Marine Fisheries Service Website, www.nmfs.noaa.gov