State Water Resources Control Board
Sewer System Management Plan Development Guide (SSMP)

Elements		Responsible Staff	Helpful Staff	Due Date	Completed	Date Completed
1	**Goals**	Kevin B	Pam J, Mike T	5/1/2008	☻	8/31/2007
2	**Organizational Structure**	Kevin B	Pam J, Mike T	5/1/2008	☻	8/31/2007
3	**Legal Authority**	Kevin B	Pam J, Mike T	2/1/2010	☻	8/31/2007
4	**Operation and Maintenance**			2/1/2010	☻	8/31/2007
	Mapping	Courtney E	Ken G	2/1/2010	☻	8/31/2007
	Preventative maintenance program	Ken G/Mike T	Jim Z, Randy C, Hody W, Jim S	2/1/2010	☻	8/31/2007
	Rehabilitation and replacement program	Gary L, Rob H, Ken G	Jim Z, Randy C, Hody W	2/1/2010	☻	8/31/2007
	Inspection program	Ken G & Mike C	Jim Z, Randy C, Hody W	2/1/2010	☻	8/31/2007
	Staff training	Ken G	Jim Z, Randy C, Hody W	2/1/2010	☻	8/31/2007
	Equipment and parts inventory	Gary L, Rob H, Ken G	Jim Z, Randy C, Hody W	2/1/2010	☻	8/31/2007
5	**Design and Performance**			2/1/2010	☻	8/31/2007
	Design standards	Cordel S		2/1/2010	☻	8/31/2007
	Inspection and testing standards	Cordel S		2/1/2010	☻	8/31/2007
6	**Overflow Emergency Response Plan**	Hody W	Pam J, Mike T	2/1/2010	☻	8/31/2007
7	**Fats, Oils & Grease Control Program**			2/1/2010	☻	8/31/2007
	FOG Ordinance	Ellen S		2/1/2010	☻	8/31/2007
	FOG program	Ellen S		2/1/2010	☻	8/31/2007
8	**System Evaluation and Capacity Assurance Plan**	Cordel S & Mike T	Jim Z, Randy C, Hody W	8/1/2010		

9	**Monitoring, Measurement, and Program Modification**	Ken G	Jim Z, Randy C, Hody W	8/1/2010	☻	8/31/2007
10	**SSMP Audits**	All		8/1/2010	☻	8/31/2007
11	**Communication Program**			8/1/2010	☻	8/31/2009
	Communications with the public	Kevin B	Brad S	8/1/2010	☻	8/31/2009
	Communications with satellite agency	Kevin B	Brad S	8/1/2010	☻	8/31/2009

Cordel S	Cordel Stillman	Jim S	Jim Scriven	Pam J	Pam Jeane
Courtney E	Courtney Ellerbusch	Jim Z	Jim Zambenini	Randy C	Randy Cullen
Don S	Don Seymour	Ken G	Ken Goddard	Rob H	Rob Hammond
Ellen S	Ellen Simm	Kevin B	Kevin Booker	Wendy G	Wendy Gjestland
Gary L	Gary Leach	Mike C	Mike Conachy	Brad S	Brad Sherwood
Hody W	Hody Wilson	Mike T	Mike Thompson		