Sea Ranch Central Sanitation Zone
Sewer System Management Plan Audit Form
2011

The purpose of the Sewer System Management Plan (SSMP) Audit is to evaluate the effectiveness of Sea Ranch Central Sanitation Zone (SRCSZ) SSMP and to identify deficiencies, if any, and steps to correct them. The audit is submitted pursuant to the requirements included in the State Water Resources Control Board Order No. 2006-0003-DWQ.

Directions: *Please circle **YES** or **NO** for each question. To answer the following questions refer to the text of the SSMP Element, any referenced material in the text, all corresponding Attachments, and any data collected to assist in assessing SSMP effectiveness. For any **NO** responses describe the updates or changes needed and the timeline to completion in "Description of Scheduled Updates/Changes to the SSMP" on Page 5 of this form.*

ELEMENT I. GOALS

1. Are the goals stated in the SSMP still appropriate and accurate? **YES / NO**

ELEMENT II. ORGANIZATION

2. Is the SSMP up-to-date with SRCSZ organization and staffing contact information? **YES / NO**

ELEMENT III. OVERFLOW EMERGENCY RESPONSE PLAN

3. Does the SSMP contain an up-to-date version of SRCSZ's Overflow Emergency Response Plan? **YES / NO**

4. Is the Overflow Emergency Response Plan effective in handling SSOs? **YES / NO**

ELEMENT IV. FATS, OILS, AND GREASE (FOG) CONTROL PLAN

5. Does the SSMP reference up-to-date information about SRCSZ's FOG control program? **YES / NO**

6. Based upon available information, is the current FOG program effective in documenting and controlling FOG sources? **YES / NO**

ELEMENT V. LEGAL AUTHORITY

7. Does the SSMP reference up-to-date information about SRCSZ's legal authority? **YES / NO**

8. Does SRCSZ have sufficient legal authority to control sewer use and maintenance? **YES / NO**

ELEMENT VI. MEASURES AND ACTIVITIES

a. COLLECTION SYSTEM MAPS

9. Does the SSMP reference up-to-date information about SRCSZ's maps? **YES / NO**

10. Are SRCSZ's collection system maps complete, up-to-date, and sufficiently detailed? **YES / NO**

b. RESOURCES AND BUDGET

11. Does the SSMP reference up-to-date information about SRCSZ's resources and budget? **YES / NO**

12. Are SRCSZ's resources and budget sufficient to support effective sewer system management? **YES** / NO

13. Do SRCSZ's planning efforts support long-term goals? **YES / NO**

c. PRIORITIZED PREVENTIVE MAINTENANCE

14. Does the SSMP contain up-to-date information about SRCSZ's preventive maintenance activities? **YES / NO**

15. Based upon available information, are SRCSZ's preventive maintenance activities sufficient and effective in reducing and preventing SSOs and blockages? **YES / NO**

d. SCHEDULED INSPECTIONS AND CONDITION ASSESSMENT

16. Does the SSMP reference up-to-date information about SRCSZ's inspections and condition assessment? **YES / NO**

17. Is SRCSZ's scheduled inspections and condition assessment system effective in locating, identifying, and addressing deficiencies? **YES / NO**

e. CONTINGENCY EQUIPMENT AND REPLACEMENT INVENTORIES

18. Does the SSMP reference up-to-date information about equipment and replacement inventories? **YES / NO**

19. Are contingency equipment and replacement parts sufficient to respond to emergencies and properly conduct regular maintenance? **YES / NO**

f. TRAINING

20. Does the SSMP contain up-to-date information about SRCSZ's training expectations and programs? **YES / NO**

21. Do supervisors believe that their staff are sufficiently trained? **YES / NO**

22. Are staff satisfied with the training opportunities and support offered to them? **YES / NO**

g. OUTREACH TO PLUMBERS AND BUILDING CONTRACTORS

23. Does the SSMP reference up-to-date information about SRCSZ's outreach to plumbers and building contractors? **YES / NO**

24. Has SRCSZ conducted or participated in any outreach activities to plumbers and building contractors? **YES / NO**

ELEMENT VII. DESIGN AND CONSTRUCTION STANDARDS

25. Does the SSMP contain up-to-date information about SRCSZ's design and construction standards? **YES / NO**

26. Are design and construction standards, as well as standards for inspection and testing of new and rehabilitated facilities sufficiently comprehensive and up-to-date? **YES / NO**

ELEMENT VIII. CAPACITY MANAGEMENT

27. Does the SSMP reference up-to-date information about SRCSZ's capacity assessment? **YES / NO**

28. Has SRCSZ completed a capacity assessment and identified and addressed any hydraulic deficiencies in the system? **YES / NO**

ELEMENT IX. MONITORING, MEASUREMENT, AND PROGRAM MODIFICATIONS

29. Does the SSMP reference up-to-date information about SRCSZ's data collection and organization? **YES / NO**

30. Is SRCSZ's data collection and organization sufficient to evaluate the effectiveness of the SSMP? **YES / NO**

ELEMENT X. SSMP AUDITS

31. Will this SSMP Audit be submitted to the Regional Water Board? **YES / NO**

ELEMENT XI. COMMUNICATION PROGRAM

32. Has SRCSZ effectively communicated with the public and other agencies about the development, implementation and performance of the SSMP? **YES / NO**

33. Has SRCSZ provided the public the opportunity for input as the program is developed and implemented? **YES / NO**

Description of Scheduled Updates/Changes to the SSMP

*Directions: For each question answered **NO**, please reference the SSMP Element and the audit question number when describing the content of any updates/changes needed and the timeline to completion.*

ELEMENT VI. MEASURES AND ACTIVITIES

g. OUTREACH TO PLUMBERS AND BUILDING CONTRATORS

23. Does the SSMP reference up-to-date information about SRCSZ's outreach to plumbers and building contractors? YES / NO

24. Has SRCSZ conducted or participated in any outreach activities to plumbers and building contractors? YES / NO

While outreach activities to plumbers and building contractors have been conducted, current references are not included in the SSMP. The SRCSZ will work with other agencies in the area on this element.

Estimated time of completion: Unknown at this time.

ELEMENT X. SSMP AUDIT

31. Will this SSMP Audit be submitted to the Regional Water Board. YES/NO

The SSMP Audit is currently not required to be submitted.

Estimated time of completion: unknown at this time.